## CANDIDATES NIGHT INFORMATION

If you would like to submit question to the candidates running for office.

Please be aware of the following:

- 1. Questions for candidates may be submitted prior to the event by Hadley residents only. The moderator will pose the questions to the candidates for office.
- 2. Candidates have three minutes to respond to a question. Members from Mothers' Club will time each response and candidates must stop when signaled that their time has elapsed.
- 3. Questions must be relevant to issues pertaining to the office. Questions that are personal or potentially disparaging to any candidate will not be allowed. The moderator and committee members will review all submissions and have the right to disqualify or edit any questions. Questions that are similar in nature may be combined by event coordinators in the interest of time. The decision of the moderator in regard to questions (including number of questions) is final and not open to debate.
- 4. In order to be considered, questions must be received by the HMC committee no later than **5:00pm on Friday**, **May 5**, **2023**.

There are two methods for submitting questions:

- i. By Mail > Hadley Mothers Club, PO Box 672, Hadley, MA 01035
- ii. By email > <a href="mailto:hmothersclub@gmail.com">hmothersclub@gmail.com</a>
- 5. All submissions for questions must contain the following:
  - 1. Name and residential address of Hadley resident submitting the question
  - 2. Office that the question is meant for (i.e. School Committee, Select Board, etc)
  - 3. Question

Questions, if submitted by mail, must be legible to be considered. Questions received after 5:00pm on Friday, May 5, 2023 will not be considered.